SDDC Marine Corps Tack-On 28 April 2005

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Defense Travel System

Agenda

- Background
- DTS Roles
- Travel Service Contract Consolidation
- CTO Implementation Training
- Fielding Status
- DTS CBA RECON Status

Defense Travel System Vision

A seamless, paperless, temporary duty travel system that meets the needs of travelers, commanders, and process owners. It must reduce costs, support mission requirements, and provide superior customer service.

DTS Rumors

- DTS is NOT doing away with the commercial travel office (CTO) or the transportation officer (TO)
- DTS IS automating routine functions
  - Let the CTO and TO manage the exceptions

Role of the CTO

- Limited quality control of travel reservations
- Assistance when DTS does not autobook
- Assistance with complex trips
- Leisure in conjunction with official travel
- Issue tickets
- Assist with CBA reconciliation
- Enroute assistance

CTO Tasks

DTS Traditional

- CTO contacted to book air, car, lodging, bus, rail
- Confirms bookings in GDS or contacts travel suppliers directly
- Performs quality control
- Issues tickets
- Performs CBA reconciliation
- Provides 24 hour enroute support
- Provides management information reports
- Provide leisure in conjunction with official travel

DTS-Touch

- CTO receives completed electronic reservation – needs change by agent
- Performs quality control – alerts traveler of problem
- Issues tickets
- Provides 24 enroute support
- Provide leisure in conjunction with official travel

DTS

- CTO receives completed electronic reservation
- Performs quality control
- Issues tickets
- Provides 24 hour enroute support
- Provides leisure in conjunction with official travel

Fee For Service
$5.00 = DTS
vs
$16.00 = traditional

Optional Service
Priced Separately
Satellite Ticket Printer
Staffing
Ticket Delivery

Role of the TO

- Travel policy subject matter expert for the Commander
- CBA reconciliation
- Process group travel requests
- Quality Assurance Evaluator (QAE)

Travel Service Contract Consolidation

Current CTO Contract Structure

Army – 5 contracts/5 regions CONUS
2 European contracts

Navy – One contract with 2 line items, East/West CONUS/OCONUS under one contract

Air Force – Approximately 34 contracts CONUS, 7 contracts OCONUS

Marines – 6 contracts CONUS/1 contract OCONUS

Defense Agencies – Approximately 29 contracts/tas

DFAS/PMO-DTS – 1 contract/one region (DTR 6)
1 Korean contract

Travel Service Contracts

- **DTR 6**
  - **Firm fixed price – GSA schedule**
  - **Approximately $2.3M annual value**
  - **Supports the states of IL, IN, IA, MI, MN, ND, SD, KY, MO, NE, and WI**
  - **Services will be provided for Air Force and Defense Agency locations in all 11 states, and Army locations in 8 of the 11 states, (excluding KY, MO, and NE) and become effective 29 Nov 04**

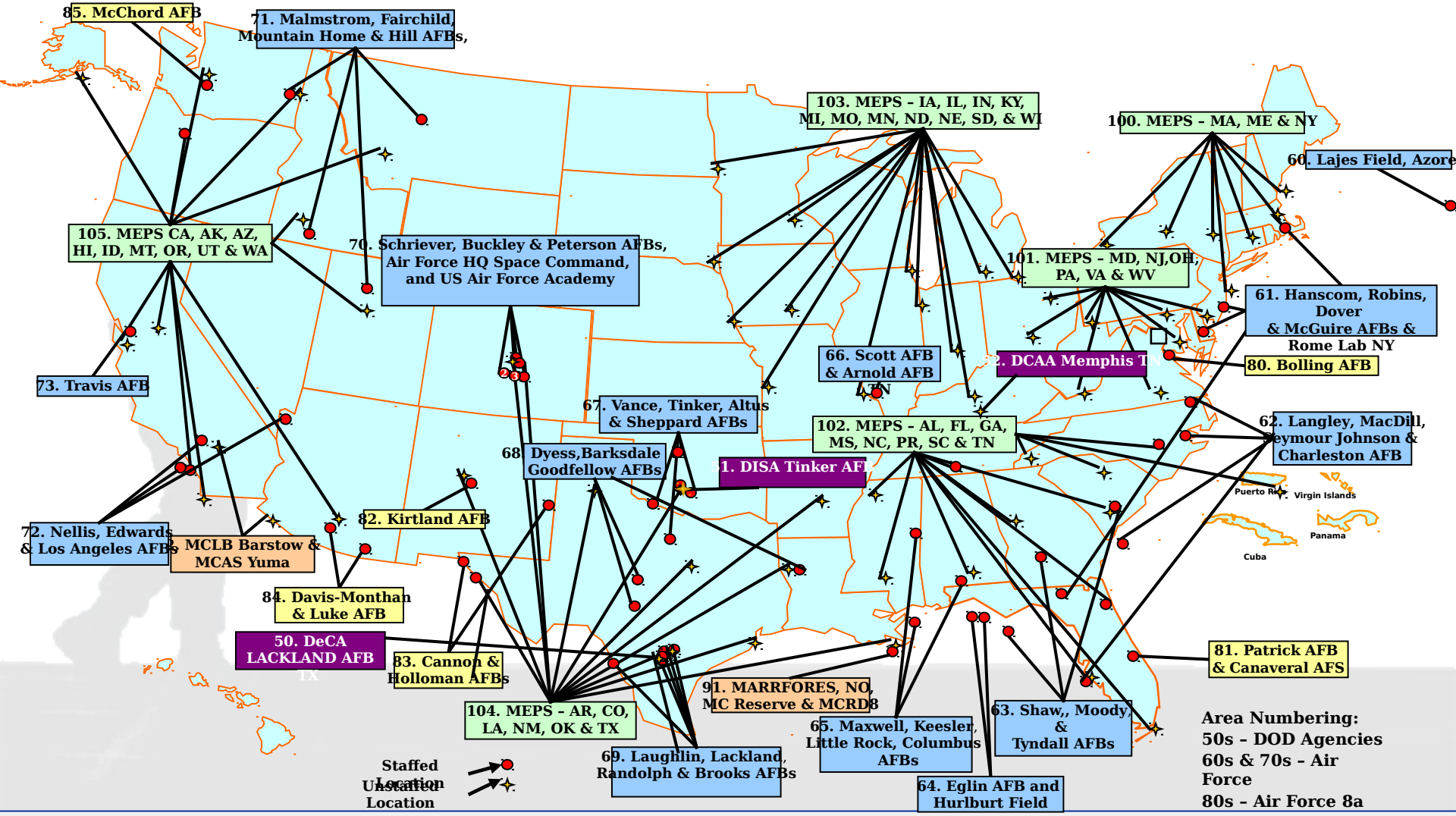
Travel Service Contracts

- **Korea Contract (Army) transitioned to PMO-DTS in Aug 04**
  - **11 sites**
  - **27.9 M annual value/firm fixed price**

Small Business Solicitation

- 130 sites with approximately $90M annual value
  - 31 Travel Areas
  - 68 Army Sites - Military Entrance Processing Stations- (MEPS)
  - 54 Air Force Sites
  - 3 USMC Sites
  - 3 DOD Agencies
  - Grouped by Service – Air Force/MEPS/DOD Agencies
- Firm fixed price/transaction fee based
- Increased small business participation from 6% to 12%
- Implementation pending based on expiration of current contracts

Small Business Travel Areas


85. McChord AFB
71. Malmstrom, Fairchild, Mountain Home & Hill AFBs,
103. MEPS – IA, IL, IN, KY, MI, MO, MN, ND, NE, SD, & WI
100. MEPS – MA, ME & NY
60. Lajes Field, Azore
105. MEPS CA, AK, AZ, HI, ID, MT, OR, UT & WA
70. Schriever, Buckley & Peterson AFBs, Air Force HQ Space Command, and US Air Force Academy
101. MEPS – MD, NJ,OH, PA, VA & WV
61. Hanscom, Robins, Dover & McGuire AFBs & Rome Lab NY
66. Scott AFB & Arnold AFB
2. DCAA Memphis T
80. Bolling AFB
73. Travis AFB
67. Vance, Tinker, Altus & Sheppard AFBs
62. Langley, MacDill, Seymour Johnson & Charleston AFB
102. MEPS – AL, FL, GA, MS, NC, PR, SC & TN
68 Dyess,Barksdale Goodfellow AFBs
1. DISA Tinker AFB
Puerto Rico
Virgin Islands
Panama
Cuba
72. Nellis, Edwards & Los Angeles AFBs
MCLB Barstow & MCAS Yuma
82. Kirtland AFB
84. Davis-Monthan & Luke AFB
50. DeCA LACKLAND AFB
83. Cannon & Holloman AFBs
91. MARRFORES, NO, MC Reserve & MCRD8
81. Patrick AFB & Canaveral AFS
104. MEPS – AR, CO, LA, NM, OK & TX
65. Maxwell, Keesler, Little Rock, Columbus AFBs
63. Shaw,, Moody, & Tyndall AFBs
69. Laughlin, Lackland, Randolph & Brooks AFBs
64. Eglin AFB and Hurlburt Field
Staffed Location
Unstaffed Location
Area Numbering:
50s – DOD Agencies
60s & 70s – Air Force
80s – Air Force 8a
90s – Marine Corps
100s - Army

CTO Acquisition - Small Business Set-Aside

Current Status -

31 DTS Small Business Travel Areas

- **6 Military Entrance Processing Stations (MEPS) - All 6 MEPS Travel Are**
- **25 Non-MEPS Travel Areas – 8 Non-MEPS Travel Areas Awarded**
  - **Travel Area 91 – Awardee = Ravenel Travel**
    - **MARFORES, LA.**
  - **Travel Area 92 – Awardee = Knowledge Connections**
    - **Yuma AZ**
    - **Barstow CA**

CTO Acquisition - Small Business Set-Aside

- Future Plans
  - Award Remaining Non-MEPS Travel Areas
  - Develop CTO Implementation Schedule
  - Coordinate Implementation Schedule with Operations
  - Develop Implementation Training Plan and Dates
  - Designation of Contracting Officer Representative and Quality Assurance Evaluators

  - Issues
    - Resolve Protests

Full & Open Solicitation

- Approximately 11,000 sites and activities
- Approximately $380M annual value
- Indefinite Delivery Indefinite Quantity (IDIQ) contract
- Awarded by task orders with subcontracting to small businesses
  - Working with services to define travel areas

CTO Acquisition - Full & Open Solicitation

- Current Status
  - CBD Announcement – June 04
  - Draft RFP Released – Oct 04
  - DRFP Vendor Conference – 29 Oct 04
  - Final RFP Released – 19 Nov 04
  - Protest from Carlson/Wagonlit – 10 Dec 04
  - GAO Protest Decision – 07 Mar 05
  - Amended RFP to include Sample Task - 03 Mar 05
  - Questions received related to Amended RFP – 10 Mar 05
  - Revised RFP based on Questions – 31 Mar 05
  - Revised Proposal Due Date – Apr 05

Full and Open Solicitation (continued)

- Future Plans
  - Proposals Due April 05
  - Award ID/IQ Contracts – May 05
  - Obtain Service/Agency Approval of Travel Areas
  - Begin Awarding Task Orders – July 05
  - Develop CTO Implementation Schedule
  - Coordinate CTO Implementation Schedule with Operations
  - Develop Implementation Training Plan and Dates
  - Designation of Contracting Officer Representative and Quality Assurance Evaluators
- Begin Task Order Implementation – September 05

CTO Implementation Training

- **Purpose**
  - DTS Background and Management Structure
  - DTS Demonstration
  - Quality Assurance Plan Training
  - Contract Requirements
  - CBA Reconciliation Process

- **Who should attend?**
  - CTOs
  - Transportation Office personnel

CTO Implementation Training

- When is the training?
  - Training will be after award of the contract and prior to CTO service start date
- Where will the training be held?
  - TBD

Fielding Status

Program Status: Fielded Sites

As of 29 March 2005

Service/Agency	Fielded Sites			Total	Phase I/II PMO FOC Target
	Phase I*	Phase II	Phase III **		
Army	5	39	1960	2004	*86*
Air Force	11	27	443	481	*79*
Navy	4	20	1563	1587	*55*
Marine Corps	2	9	4	15	*23*
Defense Agencies	17	10	339	366	*29*
Total (approx)	39	105	4309	4453	*272*

*** 39 Phase I sites correspond to 31 Fielded Activities; Fielded Activities represent a group of sites fielded under a single effort**

**** Phase III sites based on numbers reported by Services/Agencies on 9 AUG 04 to the IIPT with the exception of:**

- **Defense Agencies Phase III site numbers compiled and reported by Dina Achtzener on 24 FEB 05**
- **US Navy Phase III site numbers compiled and reported by Cheryl Stevens on 25 FEB 05**
- **USMC Phase III site numbers compiled and reported by Will Scott on 14 FEB**

FY05 and FY06 Site Fielding

- Some Phase II sites slipped from FY 05 to FY 06
  - Still on track for end of FY 06
- PMO developing regional approach for FY 06
  - Optimize travel costs
  - Being coordinated with Service Travel Reengineering offices

DTS CBA
RECON Status

DTS CBA Status

- ATEC completed initial assessment - Jan 05
  - Recommended additional enhancements to the module
- CBA3 will be fielded to existing pilot sites – Apr 05
- ATEC will conduct a follow-on reassessment and issue report of findings to the PMO
- Report due approximately Sep 05
- Outcome of report--module will be approved for additional fielding- Fall 05
- Fielding will be determined by the Service/Agency DTS leads.

DFAS

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